

# SELF ASSESSMENT FOR CADET UNITS

*Virtual Cadet Squadron:  
Attachment 1*

**PURPOSE.** This questionnaire helps leaders consider how well their squadron is implementing the CAP Cadet Program. It is completely subjective, encouraging leaders to examine and discuss local attitudes and policies.

**INSTRUCTIONS.** This self-assessment should be completed using a team approach, with each individual completing the questionnaire on their own, and then coming together to discuss recommendations as a group. A team comprised of 3 to 5 leaders — seniors and cadet officers — is suggested. **Mark an X in the column that corresponds with how you rate your squadron's performance in that area during the past 6 months.**

**EXCELLENT:** We consistently display these characteristics. We are an excellent role model for other units.

**GOOD:** We display many of these characteristics, but not consistently. Overall, we are successful in this area.

**MARGINAL:** We occasionally display some of these characteristics, but it is easy to see a handful of deficiencies that are beginning to affect our ability to develop our cadets' potential.

**UNSATISFACTORY:** We almost never display these characteristics. Our many deficiencies in this area require immediate attention.

EXCELLENT

GOOD

MARGINAL

UNSATISFACTORY

## PROFESSIONAL RESPONSIBILITIES

1. **KNOWLEDGE.** The squadron complies with all safety and cadet protection policies. Key staff are thoroughly familiar with cadet-related regulations. Aerospace, leadership, and moral leadership officers are knowledgeable about their curricula.

2. **PARENTS.** The commander and key staff members know cadets' parents, and vice versa. Parents are kept abreast of news and events in a timely manner. A parents' committee or booster club is active. Some parents have decided to join CAP. The squadron invites parents to awards ceremonies and social events.

## LEADERSHIP ENVIRONMENT

3. **MENTORING.** Seniors have built a rapport with cadets, and therefore are successful in coaching and counseling them. Seniors motivate cadets to try new experiences and overcome challenges. The cadet staff is allowed to solve leadership problems on their own and to learn from their mistakes.

4. **TEAMWORK.** The squadron functions as a team and displays esprit de corps. Cadets are motivated and eagerly help one another. Cadets and seniors follow through on their commitments. There are no cliques. The staff knows how their job contributes to the team. Cadets listen actively to seniors, and vice versa.

## ACTIVITIES

5. **SUPPORT.** Senior leaders attend weekly meetings regularly. Enough seniors make themselves available so that during one weekend each month, cadets may participate in a CAP activity. The squadron is well-rounded in that cadets have opportunities to experience the full range of cadet-related activities.

6. **PARTICIPATION.** More than half of the cadets on the unit's roster participate actively on a regular basis. Membership rolls are high because the squadron works hard to retain cadets. The squadron is consistently well-represented at group and wing level cadet activities.

## CADET ADVANCEMENT

7. **PROMOTIONS.** Cadets are working hard to earn promotions. Records are kept up so there is no doubt about who is eligible for promotion. Cadets are promoted only when they have shown they are ready to accept increased responsibilities. Cadet officers prepare CAPF 50 evaluations on junior cadets.

8. **NEW CHALLENGES.** When cadets are promoted, their responsibilities increase and the unit expects more from them. Cadets are assigned staff positions that are appropriate for their grade. Cadet staff members have been given guidelines on their roles and responsibilities.

	EXCELLENT	GOOD	MARGINAL	UNSATISFACTORY
<b>PLANS &amp; PROGRAMS</b>				
9. RECRUITING. Prospective cadets are paired with a sponsor and given an orientation to CAP. New cadets complete their first achievement soon after joining. Honesty in recruiting is practiced; the squadron does not promise more than it can deliver. The squadron helps the cadet obtain a uniform right away.				
10. PLANNING. All members are kept informed about meeting and activity schedules, and arrive ready to participate. Meetings are carefully planned, and time is well-used. Seniors and cadet officers plan and build meeting schedules together. The weekly meeting schedule is evidence of a squadron that is well-managed and goal-orientated.				
11. TRAINING. Weekly meetings are exciting. Hands-on training is the norm; dull lectures are the exception. Under senior supervision, the cadet staff leads much of the training. The squadron consistently meets the basic requirements for leadership, aerospace, fitness, moral leadership, testing, and safety each month.				
<b>CADET LIFE</b>				
12. ACADEMICS. Cadets study and look forward to achievement tests. CAP is developing cadets' curiosity about leadership and aerospace. Parents are pleased to see CAP is helping their cadet do well in school.				
13. APPEARANCE. Uniforms are worn properly. Ranking cadets ensure that junior cadets are prepared for inspections and help them correct errors. Formations and ceremonies showcase the cadets' military bearing. The cadets' appearance brings credit to themselves and CAP.				
14. DISCIPLINE. Customs and courtesies are practiced habitually. Cadets are polite and respectful in and out of uniform, with the cadet staff leading by example. Troublemakers quickly learn to change their attitude. When cadets' behavior requires correction, the problem is resolved fairly and promptly.				
15. FITNESS. The physical fitness program is encouraging cadets to exercise regularly and get in shape. All cadets strive to achieve their personal best. Cadets show a high degree of motivation and teamwork during physical fitness activities.				
16. INTEGRITY. The Core Values are woven into everything the squadron does. The cadet staff is quick to see the ethical aspects of the leadership problems they encounter. Cadets are proud to be in CAP, and work hard to live the Core Values in and out of uniform.				
<b>STRENGTHS &amp; PRIORITIES</b>				
<p>Based on my assessment of our squadron's Cadet Program, I believe our 3 greatest strengths are:</p> <ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> </ol> <p>Based on my assessment of our squadron's Cadet Program, I believe the 3 areas that need improvement most immediately are:</p> <ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> </ol>				